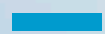




eArchive



**Increases security and
improves efficiency**

postnord
Strålfors

Rapid and secure electronic archiving

The eArchive electronic archive is unique. It is future-proof and user-friendly and makes it possible to collect all types of data from all available channels. It provides fast, flexible, secure and cost-effective electronic archiving, accessible 24 hours a day.

When you make the transition from an outdated archive system to eArchive, you can expect productivity to increase. This is because the solution brings together all your communication, old and new, in one place, while the intuitive interface makes it quick and easy to find the right information - around the clock.

With this web-based archiving system, all users can easily and securely access all relevant files through a regular web browser, and your customers can also access selected files. It creates more efficient processes, delivering both direct and indirect time and cost savings while also improving the customer experience.

Security has top priority

The archive is also compliant with all applicable legislation, including the EU's General Data Protection Regulation, GDPR. All the data are stored in secure systems, in which both the processing and technology are future-proof. The solution complies with the ISO 27001 information security standard and is ISO 9001 certified. As eArchive is based on open standards and principles for service-oriented architecture (SOA), it is future-proof regarding new forms of communication and new legislation.

Digitizing of old archives

If you have one or more old digital archives, these are converted and adapted to a new eArchive structure. In addition, physical archives can be digitized using the PostNord Strålfors Scanning solution before the content is organized in eArchive.

Regular archiving

Once the archive has been established, it is maintained continuously and updated with all incoming digital communications, while document flows from your business are also archived. When new archive flows, data structures and document types are added, they are implemented in the solution.

Numerous advantages with eArchive

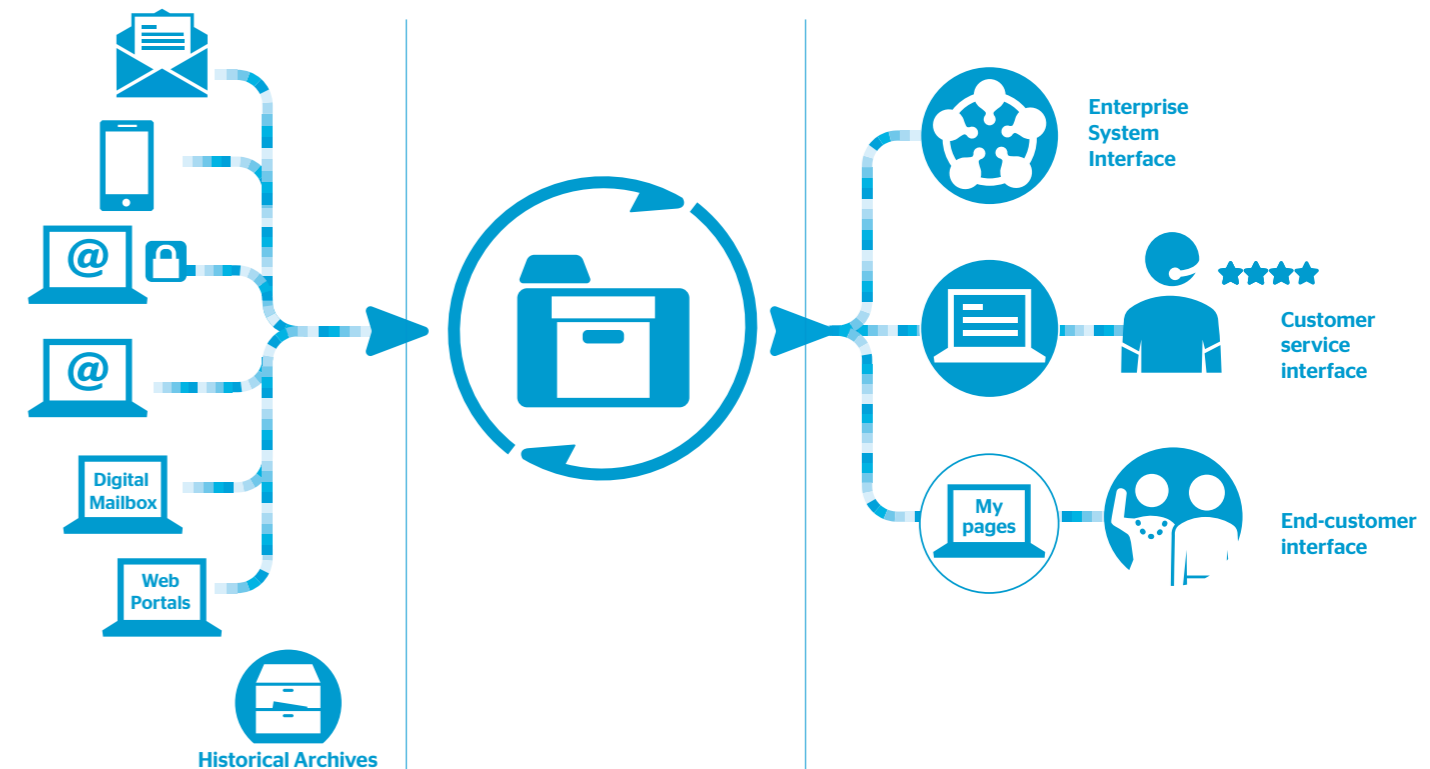
- Easy access to all data - around the clock
- Collect all your data together in one place - historical data, incoming and outgoing communication
- Provide your customers with easy access to their details via your website
- Future-proof with a high level of security - ISO 27001 and ISO 9001
- GDPR-compliant - manages the requirements imposed by the EU's data protection regulations

An archive with numerous areas of use

The eArchive solution is excellent as a digital archive for many different types of data and supports various processes, such as:

- Customer communications
- HR and staff archive
- Case archive
- Contract archive
- Planning permission archive
- Drawings archive
- Environmental archive

How eArchive works



1. Digital storage of all physical and digital communication

All types of incoming and outgoing communication (such as invoices or letters and digital letters) from all senders (customers, citizens, government authorities or companies) and all channels (such as letter, email, digital mailbox, web portal and text message) are automatically collected and stored in eArchive.

2. Role-based access and high standards

User permissions can be controlled by role-based access to documents. In addition, eArchive supports archiving pursuant to OAIS, the Open Archival Information System, and manages long-term archiving in accordance with Nordic archive standards.

3. Flexible electronic archive

eArchive can be integrated with numerous different systems, such as ERP (Enterprise Resource Planning), CRM (Customer Relationship Management), ESDH (Electronic System of Document Handling) and EDH (Electronic Document Handling). There is also a customer service interface and a cloud-based file solution. In addition, your customers and partners can access selected data through your website.

Get started quickly

With eArchive, you can choose to use the standard archive solution if you want to get started quickly, or we can tailor the solution to the needs of your business, based on your organization's structure and your specific activities.

Choice of language

The solution is also available in several languages and can therefore be adapted to your linguistic needs.

Cost-effective

With eArchive, there are no additional costs for administration and operation of servers or clients.

PostNord Strålfors develops and provides communication solutions that give companies with many customers and suppliers completely new opportunities to create stronger and more personal customer relationships.

eArchive is a popular solution with well-documented good results and numerous satisfied customers, ranging from large companies to municipalities and government organizations.

- **Certified to the ISO 9001 management system standard**
- **Compliant with the ISO 27001 information security standard**

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